



# Business Administration in FINANCE Career Pathway

## North-Central Wisconsin

### Rib Lake High School - 2022-2024



**EXPLORE:** Click on the links to find the job titles that seem most interesting to you to learn more! Save any jobs you are interested in from this career pathway in your XELLO account so that you can create an Academic and Career Plan (ACP) later on.

<b>Educational Level</b> May also require work experience	<b>Accounting &amp; Business Finance</b>	<b>Securities/Investments &amp; Banking Services</b>	<b>Insurance</b>
High School Diploma, Certification	<a href="#">Tax Preparer</a> <a href="#">Statement Representative</a> <a href="#">Accounts Payable/Receivable Associate</a> <a href="#">Bookkeeper</a> ○ <a href="#">Bill and Account Collector</a> ○ (Operations Technician/General Clerical/Administrative Support) Range \$30,000-\$45,000	<a href="#">Bank Teller</a> * ○ <a href="#">New Accounts Representative</a> * <a href="#">Loan Processor</a> * <a href="#">Retail Banker</a>  Range \$34,000-\$45,000	<a href="#">Customer Service/Account Management</a> * <a href="#">Insurance Claim Representative</a>  Range \$30,000-\$60,000
Certification or Technical Diploma	<a href="#">Inventory Control Associate</a> <a href="#">Payroll Associate</a> <a href="#">Operations Technician</a> <a href="#">Accounting Assistant</a>  Range \$36,000-\$49,000	<a href="#">Retail Loan Officer</a> <a href="#">Financial Planning Assistant</a> <a href="#">Assessor/Appraisers</a>  Range \$40,000-\$50,000	<a href="#">Customer Service Representative</a> <a href="#">Claims Assistant/Adjuster (Claim Representative)</a> <a href="#">Underwriting Assistant (Processor)</a> <a href="#">Insurance Sales</a> Range \$40,000-\$125,000
Registered Apprenticeship	<a href="#">Financial Services Professional</a> Range \$77,000-\$200,000+ (research with DWD and WTCS)		
Associate Degree	<a href="#">Accounting Clerk</a> <a href="#">Budget Analyst</a> <a href="#">Contract Specialist</a> <a href="#">Financial Analyst</a> *  Range \$40,000-\$160,000	<a href="#">Account Manager</a> * ○ <a href="#">Personal Banker</a> <a href="#">Residential Mortgage Loan Officer</a> <a href="#">Mortgage Broker</a> ○ <a href="#">Financing Specialist</a> <a href="#">Loan Underwriter</a> Range \$47,000-\$200,000+	<a href="#">Account Manager (Client Facing)</a> <a href="#">Real Estate Assessor</a> <a href="#">Financial Service Representative</a> <a href="#">Insurance Agent</a> ○ <a href="#">Insurance Underwriter</a> ○  Range \$45,000-\$200,000+
Bachelor Degree and beyond	<a href="#">Accountant</a> * ○ <a href="#">Auditor</a> ○ <a href="#">Financial Manager</a> * ○ <a href="#">Forensic Accountant</a> ○  Range \$52,000-\$160,000	<a href="#">Bank Manager</a> * ○ <a href="#">Credit Analyst</a> <a href="#">Investment Banker</a> ○ <a href="#">Research Analyst (Financial)</a> ○ <a href="#">Money Manager</a> ○ <a href="#">Stock Trader</a> ○ <a href="#">Commercial/Business Banking Loan Officer</a> Range \$60,000-\$200,000+	<a href="#">Actuary</a> ○ <a href="#">Personal Financial Advisor</a> <a href="#">Risk Management Specialist</a> <a href="#">Insurance Claims Adjusters</a> ○ <a href="#">Business Analyst/Data Analytics</a> <a href="#">Fraud Investigator</a>  Range \$50,000-\$250,000+
Postsecondary Options	Click <a href="#">HERE</a> for Postsecondary Options	Click <a href="#">HERE</a> for Postsecondary Options	Click <a href="#">HERE</a> for Postsecondary Options

\* **BRIGHT OUTLOOK** = these jobs are expected to grow in the future – which means more opportunities for you!

○ **XELLO** = you can learn more and save this job in your Xello account (note: some job titles might look a little different in Xello)



# Business Administration in FINANCE Career Pathway at Rib Lake High School



## Your Academic and Career Plan (ACP) for this career pathway starts here...

Use this page to figure out which classes and activities you will take to prepare for this career pathway. Record your plan in XELLO.

<b>Career and Technical Education Courses</b>	Must include a sequence of at least TWO Career and Technical Education courses. Should align with <a href="#">Education Building Blocks</a> for the pathway: <ul style="list-style-type: none"> <li>• Microsoft Office</li> <li>• Accounting I</li> <li>• Accounting II</li> <li>• Consumer Economics</li> </ul>		Start creating your professional network through <b>CAREER EXPLORATION PROGRAMS</b> . Record your experiences in XELLO.
<b>Other Recommended Courses</b>	<ul style="list-style-type: none"> <li>• Written Communication</li> <li>• Oral and Interpersonal Communications</li> <li>• Intro to Bus</li> <li>• Intro to Marketing</li> <li>• Banking Services Careers - Odysseyware Course</li> </ul>		<u>Statewide:</u> You can find the <a href="#">list of career exploration programs</a> associated with this pathway and develop a program list specific to your region or school.
<b>Career and Technical Student Organization</b>	<ul style="list-style-type: none"> <li>• <a href="#">Wisconsin Future Business Leaders of America (FBLA) Student Organization</a></li> </ul>		<u>Local:</u> <ul style="list-style-type: none"> <li>• Great Northern Cabinet Factory</li> <li>• Lakewood Credit Union</li> </ul>
<b>Work-Based Learning Options</b>	<ul style="list-style-type: none"> <li>• Youth Apprenticeship- <a href="#">Finance</a> (450 hrs/year; 1-2 years)</li> <li>• Local Work-based Learning Programs that meet <a href="#">state quality requirements</a></li> </ul>		
<b>Industry Recognized Credential Options</b>  <i>Italics = must be 18 years old to obtain</i>	<b>Accounting &amp; Business Finance</b>	<b>Securities/Investments &amp; Banking Services</b>	<b>Insurance</b>
	<ul style="list-style-type: none"> <li>• Microsoft Office Specialist Certificate:             <ul style="list-style-type: none"> <li>○ Office Power Point 2016 - NTC,</li> <li>○ Office Excel - 2016 NTC,</li> <li>○ Office Word 2016 - NTC</li> </ul> </li> </ul>		
<b>College Credit Opportunities</b>  You can find the list of college credit opportunities included in the postsecondary options for this pathway <a href="#">HERE</a> .	<b>College Courses Offered at Your High School</b>		
	<b>Transcripted Credit</b> <ul style="list-style-type: none"> <li>• Accounting I (NTC)</li> <li>• Accounting II (NTC)</li> <li>• Microsoft Office (NTC)</li> </ul>	<b>AP and/or IB Courses</b>	
	<b>College Courses You Can Take at a College Campus</b>		
	Application Deadlines: October 1st: Spring Courses      February 1st: Summer Courses (ECCP only)      March 1st: Fall Courses		
	<b>Start College Now</b>	<b>Early College Credit Program</b>	